



Commissionerate of College Education



An ISO 9001:2015 & MSME Certified Company

COLLEGE INFORMATION MANAGEMENT SYSTEM (AUTOMATION)

ECCA-ACADEMIC AUDIT MANAGEMEN SYSTEM(ECCA-AUDIT)

For any Technical Support Contact :

Extreme Informatics Private Limited

Address: Sree Lalitha Sai Sadan, 3-2-375/1,
Kachiguda, Hyderabad, 500027

Customer Support Mobile Number: +919705557049

WhatsApp Number: +919705557049

EMAIL ID:nagender@extremeinfo.in

Timings: 10:00Am to 5:00Pm



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1. INTRODUCTION :

1.1 Purpose:

The purpose of this document is to identify and map the business requirements with software requirements. The software requirements are further mapped with the user interfaces and the use cases in order to meet the actual business requirements and scope of the project.

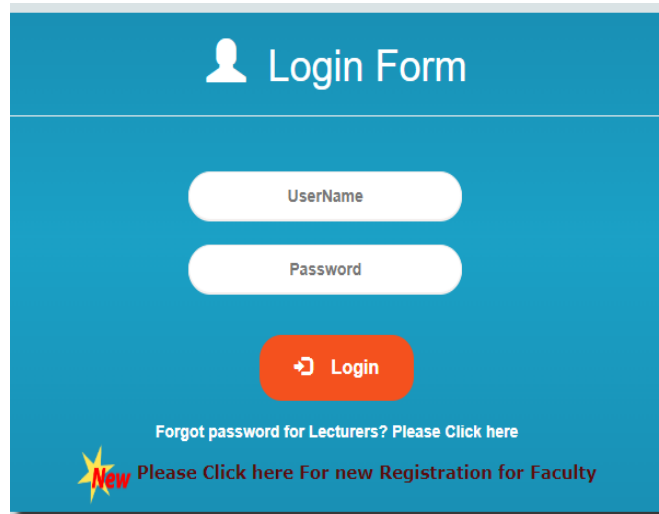
1.2 Scope:

The document is defined with a high level user interfaces and detailed use cases with high level business validations.



For Format-III(Lecturer):

Login Form



➤ Faculty should give **User Credentials:**

User Name: College Code + EmployeeID

Password: EmployeeID@123

After Login Click on Transactions Tab



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Under Transactions Tab Click on Format-III below shown:

Commissionerate of Collegiate Education, T.S
 Government of Telangana
 College Administration and Information Management System
 Academic Audit of Govt. Degree Colleges
 Welcome to GOVERNMENT DEGREE COLLEGE (AUTONOMOUS), SIDDIPET

User Name: 16025B0221594
 Academic Year : [2020-2021]
 Log out

Transactions Utilities

Format-III
 Format-II

Lecturer

welcome to Academic Audit Management System

After Click on Lecturer window opens like below :

Commissionerate of Collegiate Education, T.S
 Government of Telangana
 College Administration and Information Management System
 Academic Audit of Govt. Degree Colleges
 Welcome to GOVERNMENT DEGREE COLLEGE (AUTONOMOUS), SIDDIPET

User Name: 16025B0221594
 Academic Year : [2020-2021]
 Log out

Transactions Utilities

Format-III (Lecturer Proforma)

Subject:
 Select
 Mathematics

+ ADD Report

In subject dropdown it shows under which subject you are registered like above shown



After Selecting subject New Window Opens like below

- **Need to fill All the Activities from 1 to 24**
- **For some activities with YES/NO for YES Option need to upload pdf files
(For example: activities 9,10,11)**
Directions to upload PDF file : Choose file --->Select the PDF you want to upload from your computer then →Click on open--→ Click on If yes, please provide the Certificate PDF.
- **Entering all the details Click on ADD Button**



Format-III (Lecturer Proforma)

Subject:

| Activity ID | Name of the Activity | Status | Remarks |
|-------------|--|--|---------|
| 1. | Mention the Title of the Papers/Subjects dealt with by the faculty | <input type="text" value="Economics"/> | |
| 2. | Workload of the faculty (per week) | <input type="text" value="40hs"/> | |
| 3. | Coverage of Syllabus (%) | <input type="text" value="30%"/> | |



| | | | |
|----|--|-------|---|
| 4. | Whether Online Teaching Diary is updated from time to time ? | Yes ▼ | |
| 5. | Whether Student Attendance Register is maintained/updated? | Yes ▼ | |
| 6. | Details of Student Study Projects (At least one project shall be supervised by every faculty per year) | | <p>Download</p> <p>Choose File No file chosen</p> <p>DataSheet_Sample Report.pdf</p> <p>Please upload the projects in PDF.</p> |
| 7. | <p>Details of Student-Centric Methods of Teaching (Experiential Learning/Participative/Problem Solving Methodologies). for example:</p> <p>.Student Seminars</p> <p>.Student Assignments</p> <p>.Student Quizzes</p> | | <p>Download</p> <p>Choose File No file chosen</p> <p>Eurofins -Group GT.pdf</p> <p>Please upload the details of activities in PDF.</p> |
| 8. | Details of Remedial Teaching/ Classes | | <p>Download</p> <p>Choose File No file chosen</p> <p>DataSheet_Sample Report.pdf</p> <p>Please upload the details of Remedial Teaching in PDF.</p> |
| 9. | Details of Digital Teaching Methods adopted and e-Content developed (If any) | Yes ▼ | <p>Download</p> <p>Choose File No file chosen</p> <p>DataSheet_Sample Report.pdf</p> <p>Please upload the details in PDF.</p> |



| | | | |
|-----|--|-----|--|
| 10. | Details of Mentor-Mentee Counselling | No | |
| 11. | Paper wise Result Analysis | Yes | Download Choose File No file chosen DataSheet_Sample Report.pdf Please upload the details in PDF. |
| 12. | Whether faculty involved in BoS and Academic Council (of Universities/Autonomous/other Colleges), Question Paper Setting and Paper Evaluation? | Yes | Download Choose File No file chosen DataSheet_Sample Report.pdf If any,Please upload the details in PDF. |
| 13. | Details of Memberships in Professional Bodies/Advisory Bodies | Yes | |



| | | | |
|-----|--|-------|---|
| 13. | Details of Memberships in Professional Bodies/Advisory Bodies | Yes ▼ | |
| 14. | Faculty Awards / Honours / Recognitions / Fellowships (if any) | No ▼ | |
| 15. | Details of faculty as Resource Person in Conferences / Seminars / Workshops & in any other Academic Activities | Yes ▼ | <p>Download</p> <p>Choose File No file chosen</p> <p>DataSheet_Sample Report.pdf</p> <p>If involved in any activities, Please upload the details in PDF.</p> |
| 16. | Details of Research Projects undertaken by the faculty | Yes ▼ | <p>Download</p> <p>Choose File No file chosen</p> <p>Eurofins -Group GT.pdf</p> <p>If any projects undertaken , Please upload the details in PDF.</p> |



| | | | |
|-----|---|-------|---|
| 17. | Details of Research Publications in UGC-notified / Scopus-indexed Journals | No ▾ | |
| 18. | Details of Book Publications / Chapters in Edited Volumes / Books | Yes ▾ | Download Choose File No file chosen DataSheet_Sample Report.pdf If published, Please upload the details in PDF. |
| 19. | Details of Paper Presentations in National and International Conferences / Seminars | No ▾ | |
| 20. | Details of Conferences / Seminars / Workshops organized by the faculty. | Yes ▾ | Download Choose File No file chosen Eurofins -Group GT.pdf If organized, Please upload the details in PDF. |



| | | | |
|-----|---|-------|--|
| 21. | Details of faculty participated in RCs, OCs, FDPs, Short term Courses, Workshops & Other Training Programs | No ▾ | |
| 22. | Details of Extension or Guest Lectures arranged or delivered | Yes ▾ | <p>Download</p> <p>Choose File No file chosen</p> <p>DataSheet_Sample Report.pdf</p> <p>Please upload the details in PDF.</p> |
| 23. | Details of Outreach Programmes conducted (outside the college premises in collaboration with Industry, Community, NGOs, etc.) | No ▾ | |
| 24. | Details of Additional Responsibilities taken up by the faculty in College | Yes ▾ | <p>Download</p> <p>Choose File No file chosen</p> <p>Eurofins -Group GT.pdf</p> <p>Please upload the details in PDF.</p> |

+ ADD

Report



- After that Click on Report Button for Report
- Report should be shown like below

FrmLecture_AccademicAudit | 1 / 4 | - 100% + | [Print] [Refresh]

Commissionerate of Collegiate Education, Telangana

Academic Audit of GDCs
Format - III (Faculty Profirma)

Name of the College and Address : GOVERNMENT DEGREE COLLEGE
(AUTONOMOUS), SIDDIPET
Medak Road, SIDDIPET, Siddipet Dist.

Name of the Faculty with designation : somesh

Subject : Mathematics

Academic Year : 2020-2021

Date of Joining in the College : 09-02-2022

Date of Retirement : 30-06-2058

| S.No. | Activities to be Undertaken | Remarks |
|-------|--|---------------------------|
| 1. | Mention the Title of the Papers/Subjects dealt with by the faculty | maths |
| 2. | Workload of the faculty (per week) | 48hrs |
| 3. | Coverage of Syllabus (%) | 30% |
| 4. | Whether Online Teaching Diary is updated from time to time ? | Yes |
| 5. | Whether Student Attendance Register is maintained/updated? | Yes |
| 6. | Details of Student Study Projects (At least one project shall be supervised by every faculty per year) | VoucherDetails_Report.pdf |



| | | |
|----|--|------------------------|
| 7. | Details of Student-Centric Methods of Teaching (Experiential Learning/Participative/Problem Solving Methodologies). for example: | Eurofins -Group GT.pdf |
|----|--|------------------------|

| | | |
|--|---|--|
| | <ul style="list-style-type: none">■ Student Seminars■ Student Assignments■ Student Quizzes■ Student Field Trips■ Poster Presentations / Talks / Science Fairs■ Debates / Group Discussions■ Students as Teacher■ Students Organising Programme■ Brain storming sessions | |
|--|---|--|



| | | |
|-----|--|-----------------------------|
| 8. | Details of Remedial Teaching/ Classes | DataSheet_Sample Report.pdf |
| 9. | Details of Digital Teaching Methods adopted and e-Content developed (If any) | DataSheet_Sample Report.pdf |
| 10. | Details of Mentor-Mentee Counselling | No |
| 11. | Paper wise Result Analysis | DataSheet_Sample Report.pdf |
| 12. | Whether faculty involved in BoS and Academic Council (of Universities/Autonomous/other Colleges), Question Paper Setting and Paper Evaluation? | DataSheet_Sample Report.pdf |
| 13. | Details of Memberships in Professional Bodies/Advisory Bodies | Yes |



| | | |
|-----|--|-----------------------------|
| 14. | Faculty Awards / Honours / Recognitions / Fellowships (if any) | No |
| 15. | Details of faculty as Resource Person in Conferences / Seminars / Workshops & in any other Academic Activities | DataSheet_Sample Report.pdf |
| 16. | Details of Research Projects undertaken by the faculty | Eurofins -Group GT.pdf |
| 17. | Details of Research Publications in UGC-notified / Scopus-indexed Journals | No |
| 18. | Details of Book Publications / Chapters in Edited Volumes / Books | DataSheet_Sample Report.pdf |
| 19. | Details of Paper Presentations in National and International Conferences / Seminars | No |
| 20. | Details of Conferences / Seminars / Workshops organized by the faculty. | Eurofins -Group GT.pdf |



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| | | |
|-----|---|-----------------------------|
| 21. | Details of faculty participated in RCs, OCs, FDPs, Short Term Courses, Workshops & Other Training Programs | No |
| 22. | Details of Extension or Guest Lectures arranged or delivered | DataSheet_Sample Report.pdf |
| 23. | Details of Outreach Programmes conducted (outside the college premises in collaboration with Industry, Community, NGOs, etc.) | No |
| 24. | Details of Additional Responsibilities taken up by the faculty in College | Eurofins -Group GT.pdf |

Signature of the Lecturer

Date:03-09-2022

Signature of the Principal

Date:03-09-2022